

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

Cen0

HCO POLICY LETTER OF 10 AUGUST 1959

Issue the following  
as a Sec ED:

RECEPTION

When people call, Reception is to get the name and phone number of the person always.

Reason: Receptionist failed to get the whereabouts of a friend who called me - then the friend wound up in the wrong hands.

Invariable Rule.

L. RON HUBBARD

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